## CEBS Admission 2024 PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE YOU FILL THE REGISTRATION FORM AT THE MASTERSOFT PORTAL

The last date for registration is the 29<sup>th</sup> July 2024, 08:00 IST.

- 1. After logging in, under Basic Course and Course choose the default option that appears on the screen. The default option is Integrated M.Sc.
- 2. Please ensure that you enter the mobile number of the student only in this page. There is a provision to enter the mobile number of father and mother elsewhere in the page.
- 3. Please enter your correct registered (with NEST) email address. All communications will be sent to this email ID.
- 4. Under Category, ensure that the correct category is mentioned. If there is any discrepancy between what has been entered in the NEST application and what is declared here, the application may be summarily rejected.
- 5. Failing to register at the MasterSoft portal within deadline will not be included in the admission process.

## **Under Address Details:**

Ensure that the correct and complete postal address with pin code is entered. Postal correspondence if any will be sent only to the entered address.

## KEEP THE FOLLOWING READY BEFORE YOU START FILLING THE FORM

- 1. Scanned copy of the photograph of the student in .jpg, .gif or .png format only (size not to exceed 500 kb)
- 2. Scanned copy of signature of the student in .jpg, .gif or .png format only (size not to exceed 300 kb)
- 3. Scanned copy of NEST-2024 score card.
- 4. Scanned copy of 12<sup>th</sup> standard mark sheet in .pdf format. (If the results of the 12<sup>th</sup> standard board exam has not yet been released, leave the appropriate field empty. However, you must fill the appropriate field and upload the 12<sup>th</sup> standard marksheet before payment of the fees to secure admission.)
- 5. Scanned copy of 10<sup>th</sup> standard mark sheet in .pdf format. If date of birth is not mentioned, then separate Birth certificate is required.
- 6. Caste Certificate, applicable for only OBC(NCL)/SC/ST students (valid OBC-NCL certificate required).
- 7. EWS Certificate is required only for General EWS students.
- 8. Divyangjan candidates are required to submit disability certificate as specified in the NEST-2024 Brochure (page no. 5).
- 9. Domicile certificate in case of J & K/Ladakh students.

10. Student Undertaking Form and affidavits (these documents are NOT required for Registration but will be required at the time of reporting at the Centre) can be downloaded from the portal or <u>CEBS website</u>.

## **IMPORTANT:**

- If you have not completed the Application form and uploaded all the mandatory documents, please do not submit it. Instead save it and submit after all mandatory documents have been uploaded.
- The scanned copies of the documents must be clear and readable. Otherwise, the application form may be rejected.
- Candidates must have received user ID and password on their registered mobile and registered email. Use these credentials to register online at the site <a href="https://enrollonline.co.in/Registration/Apply/cbs">https://enrollonline.co.in/Registration/Apply/cbs</a>
- The admission process will be based strictly on merit in the respective categories after scrutinizing the registration forms.
- Fees are not to be paid at this stage.
- Name entered in the application must be same as that appears in the 12<sup>th</sup> standard mark sheet.

For any queries related to issues not covered here, please write to admissions@cbs.ac.in